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mine is considered high, let me know, and I will assume any portion which is believed excessive. The reason for its size is that the recipient was with us for three years in **I**25X1A6a 25X1A6a where he received approximately the going rate which is higher than in In addition, having been with us for three years and having been extraordinarily good, we felt

that a small increase was legitimate when he agreed to come 25X1A6a **to**l

25X1A6a

and mysel25X1A9a b. Entertainment allowances for - \$3,600. i.e., \$1,200 each. Our requirements are those of any incumbents and will be approximately the same. Moreover. the amount seems reasonable. I will not bether you with further details unless you ask for them. I will, however, gladly do so on request.

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- c. Dinner/Seminars \$1,200. i.e., eight during the year at \$150 each. This is based on actual experience since the dinners run from 15 to 25 or 24 people, include a room at , cocktails, dinner and a few after dinner drinks. Actually, the rate, I think, is pretty chesp.
- d. Representation allewance for all other individuals in Station - \$4,000. i.e., \$2,000 to people, of whom nine made some legitimate expenditures in the last three 25X1A9a months; and \$2,000 to people, of whom twelve made 25X1A9a some expenditures during the last three months. In other words, this estimates roughly \$200 per person per year and includes as part of entertainment, Christmas, greeting and farewell and other special occasion parties which are apt to be fairly large, plus Christmes presents (of which we give very few).

Recapitulation

25X1A9a	\$1,600 800 800\$3,200.00
	Dinner/Seminere
25X1A9a	\$1,200 \$1,200 \$1,200
25X1A9a	Other Entertainment *s people - \$2,000 *s people - \$2,000 *TOTAL \$12,000.00

In view of our present system of charging all entertainment against the representation fund, it is possible that we will exceed our present allotment even though, as indicated above, our annual estimate is \$4,000 or 20% less than actual expenditures for FY 157. This, however, is not

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recommended above, you can also be prepared to authorize, if necessary, either an appropriate additional amount to cover this fiscal year or the Station to charge such amount against support. At any rate, I hope that for FY 159, we can be allotted the \$12,000 representation fund estimate in order to simplify our accounts for the future.

dest remards,

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Blatribution:

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